

Bapurao Deshmukh College of Engineering, Sevagram
Academic cum Activity Calendar- 2018-19 (Odd Semester)

From University Acad. calendar First term (odd semester) : 15.06.2018 to 17.10.2018

Commencement of classes : 18 June 2018

Minimum Instructional Days : 90 days i.e. 12 week


Sr. No.	Period	Activity details
1	Before commencement of classes	<p>Curriculum Enrichment & Planning (Preparation for new semester)</p> <ul style="list-style-type: none"> • HOD meeting with all faculties regarding the detail planning for the implementation of the academic calendar, academic diary, assessment tools and procedures with guidelines. • Information to students about admission procedure. Admission confirmation of respective years. Data recording of II, III & IV year students in HOD computer. Confirmation about DBT formalities. Issue of Identity card • Preparation of Departmental Academic cum activity Calendar. Allocation of portfolio. Display of Time Table (NB, Lab, Class Room etc) • Teaching Plan Theory Tunit/8 to 10 lecture & Practical (Texp/turn) • Information to student & parents through SMS, Class Teacher's What's app, Mentors, Guide about start of session and classes • Verification of DSR, Maintenance of laboratory. Display of safety measures. • Review of Vision, Mission, PSO & PEO of Program change (if any). • Meeting of internal & external stakeholders. Identification of Curriculum gap with effective participation of internal & external stakeholder's w.r.to technological changes. Information to university/BOS to include identified gap in curriculum. • Action plan (Measures) to fill up identified gap according to PO & PSO • Mentors -Mentee distribution (record to be maintained with photograph & personal details in register. Four meetings per semester with sign. • Calendar for Teaching beyond the class room/curriculum (Software, Foreign language, Eng. Motivational lecture, NPTEL course wise lecture of 1 hr, Audio- visual Aid, etc.) • Planning for: Certificate/ Diploma courses to be introduce • Subject related certificate/ Diploma/ Add on program. • Value added courses, Guidance for competitive exam • Professional chapters (Faculty & Students) & events, faculties industrial training for (2 faculty/ sem), student training program.
2	Week 1 to 4 Week 5 to 8 Week 9 to 12	<p>Teaching Learning Process (TLP)</p> <ul style="list-style-type: none"> • Completion of two Units • Completion of next two Units • Completion of last two Units
3	Day 1 (18/6/2018)	<p>Commencement of academic session</p> <ul style="list-style-type: none"> • Commencement of classes
4	Week 1 (18/6/2018 to 23/6/2018)	<p>Curriculum implementation & TLP</p> <ul style="list-style-type: none"> • Monitor and Regularize student's attendance. Re inform to parents through SMS, Class Teacher's What's app, Mentors, Guide regarding advantages of first day joining of classes. • Monitoring of teaching learning.
5	Week 2 to Week 4 (25/6/2018 to 14/7/2018)	<p>Curriculum implementation & TLP</p> <ul style="list-style-type: none"> • Guest Lecture by industry expert/ alumni /Video lecture of subject content (Partial delivery of courses with impact analysis (one/course/sem)) • Project Progress seminar- I. Impact analysis of Summer Industrial Training • Formation of Students Association with activity schedule (one/cell/sem)
6	Week 5 (16/7/2018 to 21/7/2018)	<p>Curriculum implementation & TLP</p> <ul style="list-style-type: none"> • Display of first month attendance & information to parent preferably through Letter & SMS etc • To identify the gap between the proposed and implemented teaching plan of theory and practical and fill gap by extra lecture & practicals. • Analysis & Action taken Report of all Feedback. • Student feedback on T-L process and facilities. • Display of syllabus for Class Test-1
7	Week 6 (23/7/2018 to 28/7/2018)	<p>Curriculum implementation & TLP</p> <ul style="list-style-type: none"> • Class Test I on two units in regular first lecture every day in test copy. Classes will be continuing as per regular Time Table. • CO correlation to be shown on question paper. Display of marks & show evaluated answer copy to students in regular class, keep evidence. • Quiz-1, Assignment-1 (with real life examples) evaluation & feedback (discussion @ assign.) to students • University Result analysis. Course wise & overall Attainment of PO & PSO • Identification of Advanced Learner (Bright) & Slow Learner (Weak) students on the basis of previous university result, result of class test-1, attendance etc. Measures for Advanced Learner (Bright) & Slow Learner (Weak) students. • Information to parent about the class-wise Parent-Teacher Meet (PTM) in next week through students, SMS, letter, Mentors, Guide and class teacher.

8	Week 7 (30/7/2018 to 4/8/2018)	Curriculum implementation & TLP <ul style="list-style-type: none"> PTM class wise in class room on same day. Keep photographs. Parent's Signature on register (section wise). Feedback form to be filled by parents & undertaking of parent (section wise) Review meeting by Principal.
9	Week 8 (6/8/2018 to 11/8/2018)	Curriculum implementation & TLP <ul style="list-style-type: none"> Display of class test 2 Time Table & syllabus Midterm assessment (practical) in regular practical turn.
10	Week 9 (13/8/2018 to 18/8/2018)	Curriculum implementation & TLP <ul style="list-style-type: none"> Display of two months attendance & information to parents preferably through Letter, SMS & personal talk by Mentors, Guide, and class teacher. To identify the gap between the proposed and implemented teaching plan of theory and practical and fill gap by extra lecture & practicals. Class Test 2 on next 2 units. (to be covered during week 5 to 8). Classes will be continuing as per regular Time Table. CO correlation to be shown on question paper. Guest lecture, Industrial Visits
11	Week 10 (20/8/2018 to 25/8/2018)	Curriculum implementation & TLP <ul style="list-style-type: none"> Quiz-2, Assignment-2 (with real life examples) evaluation & feedback (discussion @ assign.) to students. Display of marks & show evaluated answer copy to students in regular class. Project Progress seminar-2 Impact analysis of Advanced Learner (Bright) & Slow Learner (Weak) students. Review meeting by Principal
12	Week 11 (27/8/2018 to 1/9/2018)	Curriculum implementation & TLP <ul style="list-style-type: none"> Preparation for industrial internship/ Winter training/ vocational education training Display of syllabus for Test-3 on next 2 units.
13	Week 12 (3/9/2018 to 8/9/2018)	Curriculum implementation & TLP <ul style="list-style-type: none"> Internal Viva-voce, Journal certification during regular practical turn. To identify the gap between the proposed and implemented teaching plan of theory and practical and fill gap by extra lecture & practicals.
14	Week 13 to week 14 (10/9/2018 to 22/9/2018)	Curriculum implementation & TLP <ul style="list-style-type: none"> Class Test 3 and Quiz 3 on next 2 units (to be covered during week 9 to 12). CO correlation to be shown on question paper. Final project progress seminar. Publication of one paper is expected on project. Presentation of industrial case study/ seminar etc. as per scheme. Display of marks of Test 3 Display total attendance & information to parents preferably through Letter & SMS etc Remedial Classes Review meeting by Principal
15	Week 15 (24/9/2018 to 29/9/2018)	Administrative <ul style="list-style-type: none"> Submission of course file, personal file and portfolio file with evidences. Submission of report (curricular/ co-curricular) for IQAR to IQAC.

Activity Calendar-Odd Semester 2018-19

Sr. No.	Date/ Month	Activity
1	21 st June 2018	International Yoga Day
2	26 th July 2018	Late Shri. Bapuraoji Deshmukh Punyatithi
3	15 th August 2018	Independence Day
4	August	3 Days Entrepreneurship Cell program
5	5 th Sept. 2018	Teachers Day
6	13 th Sept. 2018	Ganesh Festival
7	15 th Sept. 2018	Engineer's Day
8	Sept. 2018	National Conference AME-2018
9	Sept. 2018	International Conference ICQUEST-2018
10	24 th Oct. 2018	Birth day of Hon. Director Shri. Sameer bhau Deshmukh
11		Student Association Installation & events (Department wise) as decided by department.
12		Industrial Tour as decided by department.

Copy to: all HOD/ coordinators


Dr. G. V. Thakare
(Principal)